

Sample Ballot

Library Faculty Promotion

You are eligible to partake in the library faculty vote because, as stated in the FAU Libraries Promotion Guidelines, you “have been employed with faculty status in the FAU Libraries for one year at the start of the promotion process.”

The purpose of the numerical library faculty vote is to determine the FAU Libraries recommendation regarding a candidate’s application for promotion. The review of a colleague’s e-portfolio for promotion is one of the most important obligations for library faculty.

Please remember to review the Candidate’s e-portfolios prior to voting. E-portfolios are available through the online Interfolio system. Please go to www.interfolio.com and choose Florida Atlantic University from the drop down menu, then log in with your username and password. You will need to authenticate through Single Sign On. You will then be directed to the Interfolio interface. Click on your name in the upper right hand corner and choose Florida Atlantic University. Then go to the upper left hand corner and click on cases. From there you will see the candidates’ names and can click to view the corresponding cases. Online access will be available from [BLANK] to [BLANK].

Library faculty should ONLY abstain from voting when there is a clear conflict of interest. Being unfamiliar with a candidate or e-portfolio is not considered a conflict of interest. A clear conflict of interest does exist when there is personal financial gain.

Candidate:

Present Rank:

Rank Sought:

Should the candidate be recommended for promotion? (Please circle **ONE** response only.)

Yes

No

Abstain

Please return this ballot in the attached envelope addressed to [BLANK], Promotion Committee.

Ballots are due by 5pm, Friday, [BLANK] and will be counted on [BLANK]. Feel free to drop off the ballot in [BLANK]’s office in LY [BLANK].