Podium

On the desktop

1. Touchscreen
2. Monitor
3. Goose neck mic

4. Revo lab mics
   - Microphone for recording when moving around
   - Clip them on

5. Cable cubby contains
   - USB port for recording
   - Cable for laptop audio
   - HDMI cable
   - VGA cable
How do I use Collaboration/Presentation room?

Ocean Science for a Better World®

Turn on the system by touching the screen and Choose PC, Laptop or Mobile

PC — Push the power button on the monitor and logon using FAUNetID (FAU\username and password)
How do I use Collaboration/Presentation room?

Ocean Science for a Better World®

**Laptop**

Use retractable cables to connect your laptop

- HDMI
- VGA
**USB Recording Station** Record Video, Audio and Content

- Place USB drive in port
- Use the silver buttons on the desk to begin recording, pause and stop the recording
- **Before Recording**
  - Check Confidence Monitor in the back of the room
  - Make sure volume meter is within **green range**

[Image of USB recording setup]

- **Record** = recording
- **Pause** = pause the recording, to resume push record
- **Stop** = end recording

- Time
- Elapsed time displays length of recording
- **DO NOT REMOVE USB DRIVE UNTIL RECORDING IS STOPPED**
- To view recording remove USB drive and place in computer. Navigate to video in the usual way
**Mobile/Clickshare**

For Laptops

- Click share dongles for laptops limit of 4 showing on screen at one time
- Plug into USB port of laptop
- Need to install software first time
- Software is on the **dongle**
  - Install software first and then install launcher
  - When dongle goes solid white push button
    - It changes to red
  - To remove from screen push button again
Mobile/Clickshare

For iPhone or iPad

- Airplay (slide up from bottom of phone)
- Select HBLE108G
- Turn mirroring on
- Wifi will only show anything that does not need internet
- With cell service you can use internet
Mobile/Clickshare

For Android

- Install Clickshare Barco App from Play Store
- Go to WiFi and select Clickshare network
- Open app and follow prompts
- Choose what to share
How do I use Collaboration/Presentation room?

Ocean Science for a Better World®