



RENTAL RATES

	Hourly	Daily	Weekly
LY 103 The Rubin and Cindy Gruber Sandbox**	\$160	\$1,120	\$5,120
LY 136 Instruction Studio	\$50	\$350	\$1,600
LY 177 Conference Room	\$40	\$280	\$1,200
LY 351 Jaffe Book Arts Gallery	\$160	\$1,120	\$5,120
LY 501 5th Floor Study Lounge (Dean approval required).	\$60	\$420	\$1,920
LY 551 Weiner Education Studio	\$160	\$1,120	\$5,120
LY 552 University Club Boardroom	\$150	\$1,050	\$4,800
TBD Larkin Presidential Study	TBD	TBD	TBD

Priority given to primary mandate to provide study space for Florida Atlantic students.

Rental rates are not applicable to Florida Atlantic classes & instruction.

Discounts on hourly rental are available to Florida Atlantic Departments (up to 50%) &

Registered Student Organizations (up to 100%).

Payment in full is due a minimum of 72 hours in advance.

ADDITIONAL COSTS

Administrative Fee <i>Applicable to all events</i>	\$25
Custodial Cleaning <i>Applicable to all events with <u>no</u> food/drink*</i>	\$25
Custodial Cleaning <i>Applicable to all events with food/drink*</i>	\$50
Libraries Technology Fee*	\$25
Sandbox Technology Fee**	VARIES
Event Outside of Libraries' Operational Hours	\$75 PER HOUR
Facility or Equipment Damage	BASED ON ASSESMENT
Cancellation Fee	SUBJECT TO REVIEW

A minimum of three weeks' notice is required, subject to staffing availability and approval by the Dean.

Cancellations must be made with a minimum of five business days' notice; repeated cancellations may result in restrictions on using the space or making future reservations.

*Fee is applied daily.

**Subject to approval by the Sandbox Advisory Committee with a 30-day notice.

Last revised 03/11/2025